

Item 3 -MCCAC March 2020 Meeting

Mendocino County Climate Action Advisory Committee Action Minutes

January 10th, 2020
Willits Museum

Agenda Item 1: Call to Order and Roll Call

The meeting was called to order by the Chair, Marie Jones

Present: Walter Smith, Cathy Monroe, Jen Mayne, Tess Albin-smith, Raul Gardea, Javier Silva, Shai Larsen, Susan Sher, Mac Lojowsky, Michael Potts, Jade Swor, John Nicherson, Ellen Drell

Absent: Patrick Hentschel

Agenda Item 2: Public Comment on Non-Agenda Items

- Public comments was received from John McGowan, Madge Strong and Susan Sher

Agenda Item 3: Climate Action Committee Introductions and Review of Agenda.

No changes were made to the agenda.

Agenda Item 4: Receive Presentation from Kitchen Table Consulting Regarding Meeting Objectives.

Agenda Item 5: Receive Presentation from Kitchen Table Consulting Regarding Committee Operating Principles (not by-laws, non-binding), Discuss and Adopt Committee Operating Principles (Action).

Public comments was received by John McGowan & Madge Strong

The Committee requested that Committee Member Shai Larson wordsmith the following operating principles, and bring them back to the board for adoption at the next meeting:

"In Our Committee We ...

- Take on tasks and hold each other accountable, are committed to meeting the goals, sharing work, preparing for meetings and following through on assignments;
- Document solutions to local issues with back-up research and supportive facts;
- Stay mission focused with timely and measurable results, honor and commit to our understanding of our mandate and work towards successful outcomes;
- Speak respectfully, brainstorm freely, question respectfully and treat all ideas as valuable; and
- Build consensus for our group and the planet, listen and make sure all are heard, strive for consensus and celebrate achievements.

Agenda Item 5: Develop Ad Hoc Committees with the Assistance of Kitchen Table Consulting, Including: 1) Receive Brief Overview of Legal Requirements of Ad Hoc Committees; 2) Identify potential Ad Hoc Committee Topics; 3) Prioritize and Select the Number of Ad Hoc Committees to Form and the Topics for Each Committee; 4) Identify MCCAAC Members for each Ad Hoc Committee.

Public comments was received by John McGowan & Madge Strong

Each committee member identified the areas that they would most like to work on as part of Ad Hoc Committees (or focus groups). The list of potential work areas as indicated in the table below.

Notes Key: Names in red indicate that the person wants to "work" on that topic in an Ad Hoc, or focus group or other named small group; otherwise a person's name indicates a person's interest and/or knowledge of the topic.

Committee Members	Topics
Michael, Cathy, Marie	Energy: Residential, Independence, Renewables, Micro-grids, Clean Energy Contract for the County

Tess, Javier, Walter, Ellen, Susan Cathy	Transportation: Rail, bus (electric and solar), Emissions (Bike, walk, mass-transit, idling), Charging stations
Javier, Macadam, Ellen, Cathy	Land Use and Development: Water quality, buildings and how they operate (including, waste processing), zoning, Net Zero, water quality and use
Walter, Jade, Tess	Solid Waste: Recycled building materials, Personal garbage, Hazardous waste, Technologies based on natural processes
Shai, Raul (vulnerable peoples), Tess (information: out, in and where to go), Javier, Jade	Community Preparedness: Evacuation routes, Fire information
John, Ellen, Tess, Marie, Cathy Walter	Forests/Forestry: Management, reforestation, carbon storage, wood products, Carbon Offset (local)
Tess, Cathy	Rangelands: Foothills (oaks)
Cathy, Javier, John Jennifer, Jade	Agriculture / Food: Food Sovereignty, Compost, Climate and Institutional Purchasing
Javier	Oceans, Coastal, Near shore Ecosystems
Jennifer	Water courses, Riparian, Wetlands
Cathy, Walter, Raul, Jennifer	Partnering: Partnering with businesses, Climate Emergency Declaration (see Chico) Big Picture for a sustainable Mendocino County SEIU people as resources and City workers as resources School districts and other neighborhood groups that already exist
Jade, Marie	Research: Grants, Community resilience, GHG sources in County, sea level rise
Jennifer, Jade, Walter, Susan, Cathy, Shai,	Education: Public Ed, empowerment, re-framing the issue with youth, outreach to schools, emission at schools, Education re Fast Food drive throughs, Behavioral change, Reduced Consumption
Javier, Cathy	Community Outreach & Involvement <ul style="list-style-type: none"> • Keep community comments alive in the room and follow-up with them • Community buy-in • Tribal voice

Based on the wide array of interests and the difficulty of forming groups based on the wide array of interest, the committee recommended, and the Chair appointed, three Ad Hoc committees by geographical area as follows:

- **Coastal Ad Hoc Committee:** Tess Albin-smith, Marie Jones, Michael Potts, Shai Larsen, Jen Mayne, Patrick Hentschel. Michael Potts will convene this Ad Hoc Committee.
- **Willits Ad Hoc Committee:** Javier Silva, Ellen Drell, Walter Smith. Walter Smith will convene this Ad Hoc Committee.
- **Ukiah and South County Ad Hoc Committee:** Cathy Monroe, Raul Gardea, Jade Swor, Susan Sher, Mac Lojowsky, John Nicherson. Susan Sher will convene this Ad Hoc Committee.

Agenda Item 6: Create Focus Group Ad Hoc Committees (Action) and Draft Typical Tasks for the Ad Hoc Committees.

Committee members agreed that each Ad Hoc Committee would meet during the month of February to draft a work plan with tasks for the Ad Hoc Committee.

Agenda Item 7: Receive Presentation of draft By-Laws prepared by the By laws Ad Hoc Committee and Consider Adoption of the By-Laws (Action).

Committee member Tess Albin-Smith introduced the By Laws and the Committee discussed the By Laws and made the following recommended changes and directed Tess to bring back a revised set of By Laws that includes the following:

- Article 1-A. All officers (Chair, Vice Chair and Secretary) shall be appointed for a period of one year.
- Article 3-A. The committee shall meet at least 3 times per year.
- Article 3-C. A majority of the Committee will exclude vacancies when determining a quorum. Abstentions will

- be considered “no” votes.
- Article 3-F. Conduct of business shall not be conducted in accordance with Robert’s Rules, instead the committee shall operate per the meeting rules of the Board of Supervisors.
 - Article 4-B. work with the County Council to determine the parameters for committee members to meet as focus groups.

Agenda Item 8: Consider identification of a meeting date for February as well as a Standing Meeting Date/Time (Action).

- The Committee decided not to meet in February as a committee, but instead to set that month aside for the Ad Hoc committees to meet. The next meeting of the entire committee will occur in March and a date will be set through a doodle poll.

Agenda Item 9: Discuss possibly Agenda Items for Next Meeting and Provide Direction to the Chair (Action)

The following agenda topics were proposed by Committee members for the next meeting.

- Discuss and Adopt Final Committee Operating Principles (Action)
- Discuss the mission and mandate of the Climate Action Committee including review of items from the Board of Supervisors and prioritization of items to work on in the first year (Action).
- Consider adoption of a resolution declaring that Climate Change is an emergency and recommend that the Board of Supervisors also adopt such a resolution (Action).
- Discuss the possibility of holding Climate Action Committee meetings on-line through the use of latest technology.
- Receive Presentation of draft By-Laws prepared by the By laws Ad Hoc Committee and Consider Adoption of the By-Laws (Action) – Presented by Tess Albin-smith
- Election of Officials: Chair, Vice-Chair and Secretary (Action).
- Discuss possibly Agenda Items for Next Meeting and Provide Direction to the Chair (Action).

Agenda Item 10 Adjournment (Action)

The meeting was adjourned at 4:02